



Greater East Tamaki  
Business Association Inc.

**Minutes of the 2019 GETBA AGM  
Held at BNZ Partners, Level 1, Ford Building,  
86 Highbrook Drive, Highbrook  
On Thursday 3<sup>rd</sup> October 2019 at 4.30pm**

**Present:**

- Brendan Kelly (Chair), Liz Groenewegen, David Lindsay, Nick Steele, Nick Biland, Jane Tongatule and 25 others making a total of 31, which included 28 full voting members - attendee list attached.
- The Chairman confirmed there was a quorum, welcomed attendees and declared the meeting open at 4.31pm, drawing attention to the meeting information packs on attendees' chairs.

**Apologies:**

- Apologies were received from Jim Walker, Henry Jansen, Paul Wilson, Sean Dillon, Tony Miller, John Williams, Lindsay Olliff, Roz Olliff, Rex Morgan, Sharn Rayner, Rob Grimsey, David Graham, Paul Whitley and Wayne Strong.
- Moved by Brendan Kelly that the apologies be accepted, seconded by Liz Groenewegen, carried unanimously.

**Minutes of Previous Meeting**

Brendan Kelly moved that the minutes, as circulated, of the previous AGM held on the 25<sup>th</sup> September 2018 be accepted as a true and correct record, seconded by Andrew Turner, carried unanimously.

**Presentation of Annual Report 2018-2019 by Chairman and General Manager**

**Chairman's Report**

- Brendan addressed the external forces that are affecting the economy with the trade war between China and USA, Brexit and most recently the uncertainty around oil. He also spoke about business confidence remaining low, despite the internal economy doing well with growth at 2%, and the difficulty in finding skilled and unskilled staff with a record low unemployment rate of 3.9%. Brendan noted that GETBA has had a very active year and continued to best represent the interest of members campaigning hard for East Tamaki and providing training and networking opportunities for members.
- A copy of the Chairman's Report can be found in the GETBA Annual Report 2018-2019 and on the GETBA website.

**General Manager's Report**

- Jane Tongatule presented her Executive Report, also previously available on the website and handed out at the meeting, recording progress and achievements against the Business Plan that was adopted at the AGM last year. Jane spoke to a PowerPoint presentation to summarise and update progress on the different work streams under the Strategic Objective headings of Advocacy, Activities, Attraction and Accountability.
- A copy of the Annual Report can be found on the GETBA website. There being no questions, Brendan moved that the members of the Association approve and adopt the 2018-2019 GETBA Annual Report, seconded by Nick Steele, carried unanimously.

## **Presentation of the Financial Report 2018-2019, and appointment of auditor 2019-2020**

Treasurer Liz Groenewegen spoke to the financial statements, previously available on the website and handed out at the meeting and drew attention to the items below:

- Due to the Audit Partner at Jolly Duncan & Wells going on unforeseen long-term sickness leave, the audit of the Financial Statements is still awaiting sign off; GETBA have been advised there are no known changes to be made. Unaudited accounts were presented to the meeting.
- Revenue for the year \$605,440, in line with but slightly less than \$608,308 for the previous year.
- Expenses were in line with previous year.
- An overall accounting profit of \$4,360 with tax to pay of \$1,978, covered by the RWT deducted from interest received.
- Fixed asset purchases included \$17,000 of development costs for the new GETBA website and \$3,475 miscellaneous assets.
- The Balance Sheet is strong, the Association is able to meet its liabilities as they fall due and is in very good financial standing. The Balance Sheet is currently capable of supporting 3 months operations, if the funding model were to change.

There being no questions Liz moved that the members of the Greater East Tamaki Business Association Inc approve the presented 2018-2019 GETBA Financial Performance Report and allow for the Audited Accounts to be published on the Incorporated Societies website after the report and audit has been ratified at the first Committee meeting post the AGM on behalf of the membership. The 2019 audited Performance Report will be ratified at the 2020 AGM. Seconded David Lindsay, carried unanimously.

Liz reported that the Committee are fully satisfied with previous Audits carried out by Jolly Duncan & Wells and provision has been made to ensure there will not be a repeat of what happened this year. Liz subsequently moved that the members of the Greater East Tamaki Business Association Inc approve the appointment of the auditor Jolly Duncan & Wells for the 2019/2020 year. Seconded Nick Steele, carried unanimously.

## **Special Resolution**

Brendan Kelly explained that the BID Programme Agreement with Auckland Council and the 2016 Business Improvement District (BID) Policy to which it refers, is the basis upon which GETBA operates. It was signed in 2016 and is now due for renewal. Brendan moved the resolution that the members of the Greater East Tamaki Business Association Inc renew the Business Improvement District (BID) Programme Agreement with Auckland Council for another three years. Seconded Nick Steele, the resolution was passed with 1 vote against. Postal votes received were 18 for and 1 against the special resolution.

## **Executive Committee Elections**

Brendan handed the meeting over to Jane Tongatule as Returning Officer who advised that as the number of nominations received were equal with the seven Committee positions available, those nominated were all deemed elected to their positions unopposed. These are:

- Chair Brendan Kelly, Secretary Henry Jansen, Treasurer Liz Groenewegen and Committee members David Lindsay, Nick Biland, Nick Steele and Andrew Turner.

Jane acknowledged the absent Henry Jansen who has now served 25 years for GETBA as Secretary and congratulated all Committee members.

## **Business Plan and Budget 2019-2020**

- Jane spoke to a PowerPoint presentation outlining the 2019-2020 Business Plan under the Strategic Objective headings of Advocacy, Activities, Attraction and Accountability.
- Jane then briefly spoke to the accompanying Budget for 2019-2020. She pointed out it is a break-even budget but that it had been harder to work to a balanced budget in the last year, limiting the planning of enhanced or additional workstream activities that are not externally funded, one of the reasons for seeking an increase in the following year.

There being no questions, Brendan moved that the members of the Greater East Tamaki Business Association Inc approve and adopt the GETBA 2019-2020 Business Plan and Budget, seconded Nick Biland, carried unanimously.

## **Indicative Budget 2020-2021**

Liz spoke to the Indicative Budget contained in the AGM pack, and previously available on the website, which explains the rationale behind why GETBA – after no increase for 7 years – is seeking to increase the targeted rate income by 9% from \$500,000 to \$545,000 and drew attention to the items below:

- The Howick Local Board and Auckland Council have signalled that due to increased demands on Local Board funds, the legacy Howick Local Board \$15,000 annual grant may not be able to be relied on in future.
- GETBA has managed on current funding but has had to decline new projects.
- Additional ANPR cameras are required to cover all entry points to East Tamaki but finding a business to partner in funding is not easy.
- GETBA has reserves but these are required for Capex requirements from time to time and to keep GETBA operational for 3-6 months should the BID funding mechanism be discontinued.
- The Committee considers 9% increase is reasonable given average salaries have increased by 20.8% since 2012; at GETBA the salaries account for 59% of total revenue, CPI has increased by 8.1% since 2012, and the proposed increase will not come into effect until the next financial year 2020/2021.
- An example of the effect of the proposed increase is that for properties with a value between \$1.7M and \$3.2M the increase would be between \$14 and \$26.

Liz asked for questions:

- Gary Blyth asked for justification for the ANPR camera expenditure and more information on how they worked. Jane explained how the cameras monitored stolen vehicles at some key entry points to the business precinct with hits appearing within seconds at the Police District Command Centre. She pointed out the Police value the cameras highly both as a deterrent and a source of Intel for the apprehension of criminals, and that the Police supported GETBA's application to the Howick Local Board for funding of a dual lane camera.

Brent Murdoch raised the following issues:

- Questioned how members could verify that all the target rated funds collected by Auckland Council are passed on to GETBA and requested that he have access to the rating information supplied by Council to GETBA. Jane advised that BIDs are provided with a targeted rate reconciliation letter each year which identifies how much was collected and returned to GETBA, and minor adjustments made in the following year if there were small variations. She also advised that commercial property rating information is supplied to GETBA for the purpose of AGM notification only and on the basis that it is not disseminated to any other parties.
- Noted the hybrid funding model (base fee + cv rate in the dollar) used by GETBA is only used by 4 or 5 BIDs and questioned why the large companies tolerate the higher amount they have to pay compared to the smaller businesses. Jane replied that the hybrid model is favoured by Council and larger businesses as it avoids the extremes of a purely proportional cv rate in the dollar model. Brendan spoke to a visual slide

with samples showing the effect of the increase on different sized companies and mentioned that larger companies spoken to were comfortable with the increase.

- That the resolution did not meet requirements he had obtained from the Council website, namely that the rationale should be included in the resolution wording and that it should also state whether it is an accumulative increase or a one-off amount. Brendan confirmed that the wording and process around the resolution followed Council AGM guidelines and were seen by Council.

GETBA will communicate with Auckland Council about the first and third items above and seek clarification regarding the release of targeted rating information and the process associated with the resolution to increase funding.

Liz moved that the members of the Greater East Tamaki Business Association Inc approve and adopt the 2020/2021 Indicative Budget which includes an increase in the targeted rate income from \$500,000 to \$545,000 representing an increase in the targeted rate collected by Auckland Council of \$45,000 or 9% over the previous year's budget. Seconded by David Lindsay, the motion was passed with one vote against.

### **General Business**

Brendan asked if there were any items of general business.

- Andrew Turner said that Nautech would contribute \$10,000 to the next ANPR camera. Brendan thanked Andrew and Alison Turner and the meeting acknowledged this gesture.

There being no other items, Brendan thanked the attendees, invited them to stay for refreshments and declared the meeting closed at 5.40 pm.

**GETBA AGM Attendees 3 October 2019**

<i>Name</i>	<i>Registered Voter</i>	<i>Property/Business</i>
Simon Foley	Y	Aon NZ
David Lindsay	Y	Auto Super Shoppe Botany
Brent Murdoch	Y	B Murdoch & EJ Murdoch & Others
Peter Beck	Y	Beck Family Trust
Jennifer Beck	N	Beck Family Trust
Bob Gillies	Y	Bob Gillies Trust
Nick Steele	Y	Boyd Visuals Ltd
John Bolton	Y	Celtic McQueen Corporation
Harry Price	Y	Chemical Freight Services Ltd
David Gunn	Y	Composite Solutions 2018 Ltd
Tina Gunn	Y	Composite Solutions NZ Ltd
Sandie D'Mello	Y	Consolidated Gambling Solutions
Terence Sequeira	Y	Crombie Lockwood
Jo Maria	Y	Fergusson Welding
Gary Blyth	Y	Fraser Thomas
Peter Chong	Y	Foley Industries
Jane Tongatule	N	GETBA
Karen Hadley	N	GETBA
Ged Curtain	Y	Kiwibank
Glynis Carter	Y	Monteck Carter
Andrew Turner	Y	Nautech Electronics Ltd
David Boyd	Y	Net Alarms Ltd ta Ajax Alarms
Kevin Obern	Y	OfficeMax
Catherine Newton	Y	Pod Consulting
Nick Biland	Y	Plummer Compressors Ltd
Brendan Kelly	Y	Quest Highbrook
Liz Groenewegen	Y	RSM New Zealand
Faizal Muhammad	Y	TechTone Limited
Mark Nicholls	Y	The Brook
Alison Turner	Y	Turner Family Trust
Arthur Chung	Y	Wynyard Wood Lawyers & Notaries