



**Minutes of the 2020 GETBA AGM  
Held at BNZ Business Centre, Level 1, Ford Building,  
86 Highbrook Drive, Highbrook  
On Tuesday 13 October 2020 at 4.30pm**

**Present:**

- Brendan Kelly (Chair), Henry Jansen, Liz Groenewegen, David Lindsay, Nick Steele, Nick Biland, Jane Tongatule and 27 others making a total of 34, which included 30 full voting members - attendee list attached.
- The Chairman confirmed there was a quorum, welcomed attendees and declared the meeting open at 4.30pm, drawing attention to the meeting information packs on attendees' chairs.

**Apologies:**

- Apologies were received from Ged Curtain, John Cole, Peter and Jennifer Beck, Rishi Mehra, Dylan Southan, John Bolton, Peter Chong and Rob Collins.
- Moved by Brendan that the apologies be accepted, seconded by Henry Jansen, carried unanimously.

**Minutes of Previous Meeting**

Brendan Kelly moved that the minutes, as circulated, of the previous AGM held on 3 October 2019 be accepted as a true and correct recorded, seconded by Andrew Turner, carried unanimously.

**Presentation of Annual Report 2019/2020 by Chairman and General Manager**

**Chairman's Report**

- Brendon spoke about the difficulties and uncertainty faced by businesses resulting from the COVID-19 pandemic and the upcoming election, with the upsides being that inflation and interest rates are both low. He commented that other countries are facing even more uncertainty both socially and economically and addressed the high level of government borrowing and its plans to invest in recovery. Brendan made a point of acknowledging the contribution of Goodman and Nautech Electronics towards the cost of a new dual lane ANPR camera. Brendan also noted that the GETBA team found new ways of supporting and providing services to our business community during the lockdown periods.
- A copy of the Chairman's Report can be found in the GETBA Annual Report 2019/2020 and on the GETBA website.

**General Manager's Report**

- Jane Tongatule presented her Executive Report, available on the website prior to the AGM, and handed out at the meeting, recording progress and achievements against the Business Plan that was adopted at the AGM last year. Jane spoke to a PowerPoint presentation to summarise and update progress on the different work streams under the Strategic Objective headings of Advocacy, Activities, Attraction and Accountability.
- A copy of the Annual Report can be found on the GETBA website. There being no questions, Brendan Kelly moved that the members of the Greater East Tamaki Business Association Inc. approve and adopt the 2019/2020 GETBA Annual Report, seconded by Rob Grimsey, carried unanimously.

## **Presentation of the Financial Report 2019/2020, and appointment of auditor 2020/2021**

Treasurer Liz Groenewegen spoke to the financial statements – her 10<sup>th</sup> year of presenting these - available on the website prior to the AGM and handed out at the meeting, and drew attention to the items below:

- The financial statements have been audited for the fifth consecutive year by Jolly Duncan & Wells to the satisfaction of the Committee.
- Revenue for the year was \$595,778, a little less than historic figures of \$602,000 and \$608,000.
- Expenses exceeded the previous year, with lower staffing and associated costs but higher operating and event costs.
- An overall accounting loss of \$6,167 with no tax to pay. The association will be receiving a refund of RWT paid on interest received of \$1,307.
- Fixed asset purchases included a replacement dual lane ANPR camera and a new dual lane ANPR camera. The new website was completed and capitalised and in all \$89,914 was spent on capital expenditure. These items have a high depreciation rate of 40-50%.
- The Balance Sheet is strong, the Association is able to meet its liabilities as they fall due and is in very good financial standing.

There being no questions Liz Groenewegen moved that the members of the Greater East Tamaki Business Association Inc. approve and adopt the 2019/2020 audited GETBA Financial Statements, seconded David Lindsay, carried unanimously.

Liz reported that the Committee are fully satisfied with the Audit carried out by Jolly Duncan & Wells and moved that the members of the Greater East Tamaki Business Association Inc. approve their appointment for the 2020/2021 year, seconded David Lindsay, carried unanimously

## **Executive Committee Elections**

Brendan handed the meeting over to Jane Tongatule as Returning Officer who advised that as the number of nominations received were equal with the seven Committee positions available, those nominated were all deemed elected to their positions unopposed. These are:

- Chair Brendan Kelly, Secretary Henry Jansen, Treasurer Liz Groenewegen and Committee members David Lindsay, Nick Biland, Nick Steele and Andrew Turner.
- Meeting attendees showed their appreciation for the volunteer work done by the Committee

## **Business Plan and Budget 2020/2021**

Jane spoke to a PowerPoint presentation outlining the 2020/2021 Business Plan under the Strategic Objective headings of Advocacy, Activities, Attraction and Accountability.

Jane then briefly spoke to the accompanying Budget for 2020/2021. She noted that it is again a break-even budget but with COVID-19 related uncertainty, it is difficult to predict accurately. The increased budget, agreed to pre-COVID, and any potential surplus that may arise, will be spent on supporting members in the recovery.

There being no questions, Brendan moved that the members of the Greater East Tamaki Business Association Inc. approve and adopt the GETBA 2020/2021 Business Plan and Budget, seconded Gary Blyth, carried unanimously.

## **Indicative Budget 2021/2022**

Liz Groenewegen spoke to the Indicative Budget contained in the AGM pack and available on the website prior to the AGM and drew attention to the items below.

- At the 2019 AGM attendees approved an increase in the GETBA targeted rate for the 2020/2021 financial year. Auckland Council has confirmed GETBA will receive \$545,000 in targeted rate funding for the current financial year.
- No further increase in the targeted rate is being sought for the 2021/2022 financial year.
- There being no questions, Treasurer Liz Groenewegen moved that the members of the Greater East Tamaki Business Association Inc. approve and adopt the 2021/2022 Indicative Budget, including the BID grant of \$545,000 which includes no increase to the targeted rate, seconded Andrew Turner, carried unanimously.
- The BID grant of \$545,000 will be forwarded to the Howick and Otara-Papatoetoe Local Boards for recommending to the Governing Body the striking of the BID targeted rate and inclusion in the Auckland Council draft annual plan 2021/2022.

### **General Business**

- Brendan spoke to the previously advised decision of Jane Tongatule to retire as General Manager. He commented on what a wonderful job Jane has done for GETBA over the last 10 (plus) years and said she would always be remembered for her achievements. Brendan then made a presentation to Jane on behalf of the Committee, staff and members to show appreciation and acknowledge her legacy to GETBA.
- Jane responded to the presentation by thanking the Committee who have been so committed to ensuring the best for the GETBA members, acknowledged those present who were on the original selection committee when she was employed by GETBA, and especially thanked previous Chairs Elspeth Mount and Richard Poole and founding Secretary Henry Jansen for their support. Jane further said how enjoyable it has been to work with such a great group of member businesses and see the growth in the area. She further thanked the GETBA team and said she had enjoyed every minute of the role that had played a large part of her life for over 10 years.

There being no other items, Brendan thanked the attendees, invited them to stay for refreshments and declared the meeting closed at 5.17 pm.

**GETBA AGM Attendees 13 October 2020**

<i>Name</i>	<i>Registered Voter</i>	<i>Property/Business</i>
Davis Cheung	Y	9 Bowls Cafe
Julia Lai	N	9 Bowls Cafe
Jim Walker	Y	Advanced Print Ltd
Simon Foley	Y	Aon NZ
David Lindsay	Y	Auto Super Shoppe Botany
Brent Murdoch	Y	B Murdoch & EJ Murdoch & Others
Bob Gillies	Y	Bob Gillies Trust
Nick Steele	Y	Boyd Visuals Ltd
Harry Price	Y	Chemical Freight Services Ltd
David Gunn	Y	Composite Solutions 2018 Ltd
Lindsay Olliff	Y	Connect 2 Control Ltd
Doug Berry	Y	DN & DP Berry
Cozy Tsui	Y	East Asset Holding Ltd
Wayne Strong	Y	EmbroidMe East Tamaki
Mark Nicholls	Y	Fisher House
Gary Blyth	Y	Fraser Thomas Ltd
Jane Tongatule	N	GETBA
Karen Hadley	N	GETBA
Richard Krebs	Y	Hyspecs
Simon Williams	Y	JAFF Investments Ltd
Linden Johnson	Y	MG Johnson & LM Johnson
Jo Maria	Y	Maria Business Trust
Andrew Turner	Y	Nautech Electronics Ltd
Melanie Lemusu	Y	NZCU
Tanya Work	N	NZCU
Robin Hosking	Y	Poly TFE Ltd
Nick Biland	Y	Plummer Compressors Ltd
Brendan Kelly	Y	Quest Highbrook
Roz Olliff	Y	Romelka Trustee Ltd
Liz Groenewegen	Y	RSM New Zealand
Rob Grimsey	Y	Telstrom Ltd
Alison Turner	Y	Turner Family Trust
Paul Wilson	Y	Waipuna Law
Henry Jansen	Y	Wynyard Wood Lawyers & Notaries