



Greater East Tamaki
Business Association Inc.

Minutes of the 2017 GETBA AGM

Held at BNZ Partners, Level 1, Ford Building,

86 Highbrook Drive, Highbrook

On 27 September 2017 at 4.30pm

Present:

Richard Poole, Henry Jansen, Liz Groenewegen, David Lindsay, Brendan Kelly, Jane Tongatule and 25 other attendees, making a total of 31, including 26 full voting members; attendee list **attached**.

Chair Richard Poole established that there was a quorum, welcomed attendees and declared the Annual General Meeting open at 4.32pm.

1. Apologies: (5)

Richard Poole read out the apologies received from Ted Coutts, Wayne Strong, Kim Luxton, Nick Biland and David Coley. Richard moved apologies as tabled be accepted, seconded Rex Morgan, carried unanimously.

2. Minutes of Previous Meeting:

Richard moved that the minutes of the previous AGM held on the 29th September 2016 as circulated, be accepted as a true and accurate record, seconded David Lindsay, carried unanimously.

3. Presentation of Annual Report 2016-2017 by Chairman and General Manager:

Chairman's Report

Richard spoke briefly on the general economy and from his Chairman's report previously available on the website and handed out at the meeting. A copy can be read on the GETBA website and in the GETBA Annual Report 2016-2017. He also thanked the Committee for their voluntary services over the past year.

General Manager's Report

Jane Tongatule presented her Executive Report, also previously available on the website and handed out at the meeting, recording progress and achievements against the Business Plan that was adopted at the AGM last year. Jane spoke to a powerpoint presentation summarizing and updating progress on the different work streams under the Strategic Objective headings of Advocacy, Activities, Attraction and Accountability.

A copy of the Annual Report can be read on the GETBA website. There being no questions, Richard moved that the members of the Association adopt and approve the 2016-2017 GETBA Annual Report, seconded by David Lindsay, carried unanimously.

4. Presentation of the Financial Report 2016-2017:

Treasurer Liz Groenewegen spoke to the audited financial statements, previously available on the website and handed out at the meeting. Brent Murdoch requested a copy of the accounts as one was not available.

One was provided to him. Revenue at \$608,308.00, expenses were higher than last year, lower employment costs higher costs for events and marketing. The profit and loss report shows an overall (after tax) profit of \$19,655.00, sufficient to fund the CAPEX required to upgrade the computer hardware for GETBA and allowing for the possibility of partial investment in security hardware. Liz said she was confident the Association is able to meet their liabilities as they fall due and financially the association is in very good standing. A query from Lindsay Olliff as to why is there \$15,000.00 against production of resources in the 2016-2017 accounts that was not there the previous year? Jane answered that it was for new crime prevention resources, explaining that we had stockpiled sufficient resources for the previous year, after the Ministry of Justice funding stopped.

There being no other questions, Liz moved that the members of the Association approve and adopt the 2016 - 2017 audited GETBA Financial Statements, Seconded David Graham, carried unanimously.

Liz reported that our auditors Jolly Duncan & Wells had done a good job last year and proposed that we use them again for the 2017-2018 year. Consequently, Liz moved that the members of the Greater East Tamaki Business Association Inc. approve the auditor Jolly Duncan & Wells for the 2017-2018 year, seconded David Lindsay, carried unanimously.

5. Executive Committee Elections:

Richard handed the meeting to Jane, who as returning officer stated that as the number of nominations received were equal with the seven (7) committee positions available, those nominated were all deemed elected, being: Chair Richard Poole, Secretary Henry Jansen, Treasurer Liz Groenewegen, and Committee members David Lindsay, Kim Luxton, Brendan Kelly and Nick Biland. Jane acknowledged Henry as GETBA's founding Secretary, and the two retiring Committee members, especially Phil Clarke for his ten years of service, and asked new committee member Brendan Kelly, co-Director of Quest Highbrook, to provide us with a short background which he subsequently did. The other new committee member, Nick Biland, MD of Plummer Compressors was unable to attend but designated Mike Hawke as his representative. Jane read a brief profile on Nick, and congratulated the Committee members.

6. Business Plan and Budget 2017-2018 and Indicative Budget for 2018-2019:

General Manager Jane Tongatule spoke to a power point presentation outlining the 2017-2018 Business Plan under the Strategic Objective headings of Advocacy, Activities, Attraction and Accountability.

She then referred to the 2017-2018 Budget on page 36 of the Annual Report /Business Plan document and the Indicative Budget for 2018-2019 provided on a separate sheet.

There being no questions, Richard moved that the members of the Greater East Tamaki Business Association Inc. approve and adopt the GETBA 2017-2018 Business Plan and Budget, including no increase in the targeted rate, and the Indicative Budget for 2018-2019, seconded Jim Walker, carried unanimously.

7. General Business

Richard asked if there are any items of general business.

Jim Donald from the Howick Local Board noted that he was there in place of Mike Turinsky who is currently in Alaska. Mike is the Howick Local Board representative to the GETBA Committee and is keen to get things done instead of just "kicking the can down the road". Mike provides regular updates to the GETBA Committee on the Howick Local Board relevant matters. Richard noted that Jim is the Town Cryer for Howick and thanked him for his presence and his compliment on GETBA being an Association "that gets things done".

There being no other items of general business, the meeting was declared closed by Richard at 5.22pm with special thanks to the GETBA staff for all their work in the last year. Richard invited all those present to stay for refreshments and thanked them for attending.

GETBA AGM Attendees 27 September 2017

<i>Name</i>	<i>Registered Voter</i>	<i>Property/Business</i>
Doug Berry	Y	Ace Services Group Ltd
Jim Walker	Y	Advanced Print + Design
Brian Martel	Y	Aon New Zealand
John Cole	Y	BCITO
Bob Gillies	Y	Bob Gillies Trust
David Lindsay	Y	Broady's NZ Ltd
Lindsay Olliff	Y	Connect 2 Control Ltd
Brent Murdoch	Y	D Thompson and B Murdoch and Others
Jian Mei Wong	Y	EFC Church
Jo Maria	Y	Fergusson Welding
Glenn Foster	Y	Foster & Co Trustees
Damien Delbos	Y	Freyssinet
Jane Tongatule	N	GETBA
Karen Hadley	N	GETBA
Grant Hewison	N	Grant Hewison and Associates Ltd
Jim Donald	N	Howick Local Board
Gary Gerard	Y	Hydestor Manufacturing Ltd
Allan Horner	Y	Kentish Trust
Ged Curtain	Y	Kiwibank Ltd
Jaap Groenewegen	Y	M J Groenewegen and E M Groenewegen and A P Tuckey
Richard Poole	Y	MiTek New Zealand Ltd
David Graham	Y	Ocean Air (NZ) Ltd
Mike Hawke	Y	Plummer Compressors Ltd
Bernie Kant	Y	Profile International
Jeanette Kant	N	Profile International
Brendan Kelly	Y	Quest Highbrook
Liz Groenewegen	Y	RSM New Zealand
John Stevenson	Y	Slab Specialists
Rex Morgan	Y	TechTone
Phil Clarke	Y	A Touch of Italy
Henry Jansen	Y	Wynyard Wood Lawyers & Notaries